

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on January 22, 2013 in the Vincent F. Nyberg Meeting Room of the Cortlandt Town Hall located at One Heady Street, Cortlandt Manor, NY (10567) with the following elected official and appointed staff in attendance:

LINDA D. PUGLISI	Supervisor
FRANCIS X. FARRELL	Councilmember
ANN LINDAU-MARTIN	Councilmember
RICHARD BECKER	Councilmember
JOHN E. SLOAN	Councilmember

Also present:

JO-ANN DYCKMAN	Town Clerk
EDWARD VERGANO	DOTS, Director
CLAUDIA VAHEY	Human Resources Coordinator
CHRISTINE B. COTHREN	Deputy Town Clerk
ROSEMARY B. LASHER	DOTS/Asst. to Director
JEFFREY COLEMAN	Director, DES

MEETING CALLED TO ORDER

Supervisor Puglisi called the meeting to order at 7:30 p.m.

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PLEDGE TO THE FLAG

Second Class Scout in Troop # 238, Eric Irbe, a sixth grade student at Elizabeth Seton School, led all in attendance in a Pledge to the Flag.

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SUPERVISOR’S PROCLAMATIONS AND REPORTS

The **Supervisor** stated she had been asked to be on a panel by LoHud to discuss the many shared services that they have been successfully working on during her administration which have resulted in saving the taxpayers money, approximately 20 million dollars. They will begin 2013 as a team being fiscally conservative to continue this record.

The NYSDOT has indicated that they will be making safety improvements on the Bear Mt. Parkway this year in response to the Town’s petition effort regarding the many fatalities over the years. The final plans of the improvements are still being developed. There will be a public information meeting late February, early March and the information will be posted on the Town’s website.

Supervisor Puglisi will be testifying before the Governor’s Moreland Commission to tell the members about the serious problems that we have experienced in our community due to Hurricane Sandy. They are evaluating and doing an inquiry into all the utility companies that service the greater region, including Con Edison. The **Supervisor** will give her opinions on how things can be improved, what went wrong, and the management of Con Edison’s slow response time. Con Edison has been meeting with the **Supervisor** and Jeff Coleman over the last several months and has pledged to go through the Town, evaluate the poles and wires and repair or replace them.

The Town’s goals for 2013 are on the Town’s website. It is a guideline of what the Town wants to do including a 225th birthday celebration for the Town of Cortlandt. **Supervisor Puglisi** urged anyone interested in participating on the committee to let them know.

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ROLL CALL

On a roll call attendance taken by Town Clerk Dyckman all Town Board members indicated their presence.

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TOWN BOARD REPORTS

Councilmember Farrell: Councilmember Farrell stated he was eager to begin and complete construction on the boat launch in Verplanck for use of kayaks, canoes and small boats. He is hopeful it will be part of a rowing program to be established with the help of interested citizens. Councilmember Farrell urged residents to go on Facebook and look at the Cortlandt rowing page which describes and shows videos of the program. This is a great location and a lot of assets already in place. Councilmember Sloan has been asked for his assistance as he has experience in establishing community groups to be an extra pair of hands on the project.

Councilmember Farrell noted that the Town of Cortlandt is very rich in history and will be highlighted even further as they celebrate the 225th birthday.

He is also looking forward to working on the Cortlandt Crossing application. The organization that owns the Cortlandt Town Center purchased the property and the Town is hoping to derive many benefits for the Town as a whole. The details will be decided over the course of the year and that promises to be very fruitful for everyone.

Councilmember Farrell is looking forward to working with Councilmember Becker on the "Taking Care of Business" program which has been very successful and watched by the community.

He also added that the Town is purchasing a rowing machine for the Youth Center and put in the room set aside for physical training. It is the same machine used for Olympic athletes and world class rowers, and hopes it will stimulate interest in the sport of rowing.

Councilmember Lindau-Martin: Asked Councilmember Farrell if the rowing page can be accessed without going on Facebook to which he answered that he didn't think it could. However if someone would like to see the video it could be seen on YouTube or he could send a link to anyone.

Councilmember Lindau-Martin stated that the Peekskill Celebration will be cancelled this year but the Business Expo will be held and the Town will be taking a table in that.

Councilmember Becker: Many of the items on tonight's agenda are pro forma and are approved as part of doing business, but they are also very important because they involve appointing people to various committees throughout the Town where much of the work gets done. They serve voluntarily and Councilmember Becker commended them for their civic duty. One of the items calls for the increase in payment for the water bill and he clarified that they are collecting the money and the money is due to an increase that the Town gets charged for water. There is no choice but to pass it on

Councilmember Sloan: Stated he was happy to be asked by Councilmember Farrell to join the rowing crew and was looking forward to that. Councilmember Sloan recalled the fiscal cliff and ended up relatively ok after that. Cortlandt was early in recognizing that things did not look good for municipal finances and buckled down. The Town has weathered this very well and though there are more challenges ahead, Councilmember Sloan has a sense that going forward in 2013 the finances are in good order and will continue to be so and perhaps even improve.

The Supervisor added that the public hearing that was had last month and the press conference is still on the Town's website which gives all the details of the Town's finances.

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APPROVAL OF THE MINUTES

Councilmember Sloan moved that the minutes of the December 3, 2012 Special Meeting and the Regular Meeting of December 11, 2012 be approved as presented by Town Clerk Dyckman. Councilmember Becker seconded the motion.

All voted **AYE**

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PUBLIC HEARINGS

(A complete transcript of this Public Hearing is on file in the Office of the Town Clerk.)

The Town Clerk read the Notice of Hearing and presented its Affidavit of Publication from the official Town newspaper.

Public Hearing to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton.)

Supervisor Puglisi called the hearing to order at 7:50 p.m.

Supervisor Puglisi stated that this is one of the pro forma items that we do every January of every year for fire protection. There were no comments from the public.

A motion to close the Public Hearing at 7:51 p.m., adopt a Negative Declaration and Adopt Resolutions was made by Councilmember Becker and seconded by Councilmember Lindau-Martin.

All voted **AYE**

RESOLUTION NO. 1-13 RE: Adopt a Negative Resolution with respect to fire protection services for Continental Village Fire Department, Montrose, Fire Department and Village of Croton Fire Department.

RESOLUTION NO. 2-13 RE: Authorize an agreement for fire protection services with the Continental Village Fire Department

RESOLUTION NO. 3-13 RE: Authorize an agreement for fire protection services with the Montrose Fire Department

RESOLUTION NO. 4-13 RE: Authorize an agreement for fire protection services with the Village of Croton

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HEARING OF CITIZENS, (AGENDA ITEMS ONLY)

NONE

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BID REPORTS

NONE

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REPORTS

Councilmember Lindau-Martin moved that the following reports be received and ordered filed, seconded by Councilmember Farrell.

For the month of November, 2012 from the Recreation and Conservation Department and the Office for the Aging.

For the month of December, 2012 from the Purchasing Department, Office for the Aging, Receiver of Taxes, Town Justices, and the Town Clerk.

2012 Annual Report from the Receiver of Taxes and the Town Clerk.

OLD BUSINESS

Receive and File the Following:

1. Reports from DOTS and DES with respect to traffic calming recommendations for Watch Hill Road and Furnace Woods Road; and authorize staff to obtain quotes for the installation of various traffic improvements; and request additional police patrols.

RESOLUTION NO. 5-13 RE: Authorize staff to obtain quotes for the installation of various traffic improvements and request additional police patrols.

2. Reports from DOTS and DES with respect to the status of work related to Hurricane Sandy.
3. Reports from DOTS concerning dangerous building inspections at three locations.
4. Report from Des with respect to minor improvements related to drainage damage on Quaker Hill Drive; and Authorize same.

RESOLUTION NO. 6-13 RE: Authorize DES for minor improvements related to drainage damage on Quaker Hill Drive.

NEW BUSINESS

Receive and File the Following:

1. Letter from Curtis and Sandra White with respect to Watch Hill Road; and refer to DES, DOTS and the Traffic Safety Committee.
2. Letter to River Edge mobile homeowners with respect to electrical issues after Hurricane Sandy.

Discussion: Supervisor Puglisi stated that all these reports are public information and available. The Supervisor has received emails from residents on Watch Hill Road and Furnace Woods Road and these will be evaluated. Action will be taken for traffic improvements and the residents will be contacted to speak with the Town staff. These are short term improvements but need to be done right away.

There were three dangerous buildings being evaluated by staff. The Supervisor asked Tom Wood to summarize the report. Tom Wood stated that out of the three, two were determined not to be structurally unsound, so cleanup is required for them. The third one is being demolished.

Councilmember Sloan added that there are many resolutions and he suggested adapting them as a package. The Supervisor stated they are each read briefly and will continue to do so.

All voted **AYE**

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RESOLUTIONS

(All resolutions adopted at this meeting are to be found attached to the end of the original document.)

Councilmember Farrell moved that the following resolutions be adopted, seconded by Councilmember Sloan:

RESOLUTION NO. 7-13 RE: Appoint three members to the PRC Advisory Board. (Seth Freach, Michele O'Neill and Tracey Straub)

RESOLUTION NO. 8-13 RE: Appoint Thomas Bianchi as the Vice Chairman of the Planning Board to fill a vacancy.

RESOLUTION NO. 9-13 RE: Authorize title changes for two DOTS engineers.

RESOLUTION NO. 10-13 RE: Adopt additional employment criteria for new hires.

RESOLUTION NO. 11-13 RE: Appoint seasonals for DES.

RESOLUTION NO. 12-13 RE: Authorize extending the Leave of Absences for a DES employee under the FMLA.

RESOLUTION NO. 13-13 RE: Authorize extending the Leave of Absences for a DES employee under the FMLA.

RESOLUTION NO. 14-13 RE: Authorize a title change for Pat Scanlon to Lead Maintenance Mechanic. (Automotive)

RESOLUTION NO. 15-13 RE: Designate Councilman Frank Farrell the Deputy Supervisor for the year 2013.

RESOLUTION NO. 16-13 RE: Authorize setting the salaries for Town Employees for 2013.

RESOLUTION NO. 17-13 RE: Appoint the members to the Traffic Safety Committee.

RESOLUTION NO. 18-13 RE: Appoint the members to the Architectural Review Council.

RESOLUTION NO. 19-13 RE: Appoint the members to the Alarm Appeals Board.

RESOLUTION NO. 20-13 RE: Appoint the Town Board Liaisons to Departments, Boards, Councils and Committees for 2013.

RESOLUTION NO. 21-13 RE: Appoint Jeff Tkacs as the Town Consultant to assist with NRC/Entergy/NYSDEC related issues with regard to the Indian Point Nuclear Facility.

RESOLUTION NO. 22-13 RE: Appoint Dani Glaser as the Town consultant to assist with Green Team/Energy/Conservation/Sustainable issues.

RESOLUTION NO. 23-13 RE: Appoint Local Election Coordinators.

RESOLUTION NO. 24-13 RE: Appoint the Bingo Inspector.

RESOLUTION NO. 25-13 RE: Appoint Bennett-Kielson & Co. as Town Auditors.

RESOLUTION NO. 26-13 RE: Authorize an agreement with US Specialty for Excess Worker's Compensation.

RESOLUTION NO. 27-13 RE: Adopt the Rules of Procedure for the Town Board Meetings.

RESOLUTION NO. 28-13 RE: Designate the 2013 Official Newspaper and alternates.

RESOLUTION NO. 29-13 RE: Designate the 2013 Depositories.

RESOLUTION NO. 30-13 RE: Designate the Supervisor and Human Resource Coordinator as authorizing authority to execute all Civil Service Forms.

RESOLUTION NO. 31-13 RE: Authorize the mileage rate for Town Officials and employees for 2013.

RESOLUTION NO. 32-13 RE: Authorize Town Officials to attend the Association of Towns training sessions February 17th-20th in NYC

RESOLUTIONS, (cont.)

RESOLUTION NO. 33-13 RE: Authorize the Town Board to designate the voting delegate and alternate.

RESOLUTION NO. 34-13 RE: Authorize the Supervisor to execute all contracts on behalf of the Town awarded by the Purchasing Department in 2013.

RESOLUTION NO. 35-13 RE: Authorize the Supervisor to execute applications for pool and concessions permits for 2013.

RESOLUTION NO. 36-13 RE: Authorize the Supervisor to execute applications for State Aid for Youth and Senior Citizens for 2013.

RESOLUTION NO. 37-13 RE: Authorize the Supervisor to execute an agreement with Westchester County covering Employee Assistance Program for 2013.

RESOLUTION NO. 38-13 RE: Authorize the Supervisor to execute an agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding for 2013.

RESOLUTION NO. 39-13 RE: Authorize the Supervisor to execute Inter-Local Agreements for Nor-West Regional Services for 2013.

RESOLUTION NO. 40-13 RE: Authorize the Supervisor to execute all nutrition contracts for 2013.

RESOLUTION NO. 41-13 RE: Authorize the Supervisor to execute an agreement with the City of Peekskill covering Nutrition Meals under Title 3C of the Older Americans Act for 2013.

RESOLUTION NO. 42-13 RE: Authorize the Supervisor to execute an agreement with the Villages, Philipstown and Peekskill covering shared equipment for 2013.

RESOLUTION NO. 43-13 RE: Authorize the Supervisor to execute an agreement with the Villages covering Freon disposal for 2013.

RESOLUTION NO. 44-13 RE: Authorize the Supervisor to execute an agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages for 2013.

RESOLUTION NO. 45-13 RE: Authorize the Supervisor to execute an agreement for all Personal Service Contracts for 2013.

Discussion: The **Supervisor** stated that the Town has a Parks, Recreation and Conservation Advisory Board with volunteers that serve on that Board. They give the Town Board suggestions for recreation which is very successful. Three members will be appointed to serve on that Board.

Tom Bianchi is filling a vacancy of Vice Chairman left by John Bernard who retired. The **Supervisor** thanked John for his many years on the Planning Board and he will receive a proclamation in the near future.

For future employment criteria for hiring, there is still no hiring for permanent positions, only for seasonals. This might take place later in the year to be fiscally conservative. Once there is hiring, jobs will be given to skilled individuals with priority to Cortlandt residents and veterans.

The **Supervisor** thanked all the volunteers on the various committees.

All voted **AYE**

Councilmember Becker moved that the following resolutions be adopted, seconded by Councilmember Lindau-Martin:

RESOLUTION NO. 46-13 RE: Adopt the Town Purchasing Manual for 2013.

RESOLUTIONS, (cont.)

RESOLUTION NO. 47-13 RE: Authorize Agreements with Cortlandt Community Volunteer Ambulance Corps, Peekskill community Volunteer Ambulance Corps and the Village of Croton with respect to calls within the Town of Cortlandt.

RESOLUTION NO. 48-13 RE: Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2013.

RESOLUTION NO. 49-13 RE: Authorize an amendment to the water rates for the Cortlandt Consolidated Water District.

RESOLUTION NO. 50-13 RE: Authorize a payment to the Hendrick Hudson School District with respect to transportation services to the Cortlandt Youth Center.

RESOLUTION NO. 51-13 RE: Authorize DOTS to award a contract with respect to survey services for Washington Acres and Rancho Drive.

RESOLUTION NO. 52-13 RE: Authorize DOTS to seek RFP's with respect to repairs to a detention basin on Aida Lane.

RESOLUTION NO. 53-13 RE: Authorize DES to seek bids to replace a failed generator for the Stephens Lane Sewer Pump Station.

RESOLUTION NO. 54-13 RE: Direct DES and DOTS to evaluate Sprout Brook Road and Red Mill Road for any additional traffic calming improvements.

RESOLUTION NO. 55-13 RE: Authorize the use of a Town building by Veteran's groups and for the storage of Living History Program equipment.

RESOLUTION NO. 56-13 RE: Authorize the Supervisor to establish a Committee to consider and plan activities during 2013 for 225th Anniversary of the Town of Cortlandt (1788-2013)

Discussion: Supervisor Puglisi commented that all these items are extremely important and they will do their best to fulfill all these obligations

All voted **AYE**

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ADDITIONS TO THE AGENDA

Councilmember Lindau-Martin moved that the following be received and filed and the following resolutions be adopted. Councilmember Farrell seconded the motion.

Receive and File the Following:

1. Letter from ST. Mary's Episcopal Church with respect to safety issues on Lexington Avenue; and refer to DES and DOTS.
2. Supervisor Puglisi's Town Goals for 2013.

RESOLUTIONS:

RESOLUTION NO. 57-13 RE: Authorize the upgrade of three (3) DES laborers to MEO to fill vacancies.

RESOLUTION NO. 58-13 RE: Authorize a Leave of Absence for two (2) DES employees through the Family Leave Act.

RESOLUTION NO. 59-13 RE: Re-appoint John Lentini and David Rothman as members of the Board of Assessment Review.

RESOLUTION NO. 60-13 RE: Authorize the purchase of a replacement trailer for DES/Highway.

RESOLUTION NO. 61-13 RE: Authorize a contract with Partners in Safety for 2013 with respect to drug testing.

RESOLUTION NO. 62-13 RE: Authorize the purchase of equipment for the baseball field at Town Hall.

RESOLUTION NO. 63-13 RE: Authorize unpaid water accounts to become liens.

RESOLUTIONS, (cont.)

RESOLUTION NO. 64-13 RE: Receive, Accept, and File an Independent Audit of the Justice Court as required by law.

Discussion: None

All voted **AYE**

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BUDGET TRANSFERS

NONE

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REPORTS FROM VARIOUS DEPARTMENTS

None

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REPORTS FROM STANDING & SPECIAL COMMITTEES

None

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SECOND HEARING OF CITIZENS

**John DiBenedictus
Westminster Drive**

Stated he was hoping to find out what the reports were on the Watch Hill Road because he is one of the "Watch Hill Road Warriors" living on Westminster Drive. He spoke of having many dangerous experiences on this road and he wishes personally to have an all out ticket blitz. He explained where the dangerous areas are on the road and people are passing and speeding.

The **Supervisor** explained it is becoming a major thoroughfare for getting to the train station, 9A and schools. There will be short term improvements and the **Supervisor** will be speaking to the County Police for additional speed ticketing. Long term improvements will be discussed. Jeff Coleman stated that there will be improvements particularly on the curves and using reflectors and signage.

Mr. DeBenedictus remarked that he is surprised there are not more accidents on the road.

Supervisor Puglisi summed up the steps they will take to now begin to implement their steps for improvement, including the smart machine.

ADJOURNMENT

The meeting was adjourned in memory of **Wilma Partenheimer**. Wilma was a long time elected Receiver of Taxes from 1991- 2001 but began her employment at the Town in 1963. The meeting was closed at 8:15 p.m. on a motion by Councilmember Sloan and seconded by Councilmember Becker.

All voted **AYE**

Respectfully submitted,

**JO-ANN DYCKMAN,
Town Clerk**

